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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

[30Day-16-0217]

Agency Forms Undergoing Paperwork Reduction Act Review

The Centers for Disease Control and Prevention (CDC) has submitted the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The notice for the proposed information collection is published to obtain comments from the public and affected agencies.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address any of the following: (a) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (b) Evaluate the accuracy of the agencies estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) Enhance the quality, utility, and clarity of the information to be collected; (d) Minimize the burden of the collection of information on those who are to respond,

including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses; and (e) Assess information collection costs.

To request additional information on the proposed project or to obtain a copy of the information collection plan and instruments, call (404) 639-7570 or send an email to <a href="mailto:omb@cdc.gov">omb@cdc.gov</a>. Direct written comments and/or suggestions regarding the items contained in this notice to the Attention: CDC Desk Officer, Office of Management and Budget, Washington, DC 20503 or by fax to (202) 395-5806. Written comments should be received within 30 days of this notice.

## Proposed Project

NCHS Vital Statistics Training Application (OMB Control No. 0920-0217, exp. 5/31/2016) - Revision - National Center for Health Statistics NCHS), Centers for Disease Control and Prevention (CDC).

## Background and Brief Description

In the United States, legal authority for the registration of vital events, i.e., births, deaths, marriages, divorces, fetal deaths, and induced terminations of pregnancy, resides

individually with the States (as well as cities in the case of New York City and Washington, DC) and Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands. These governmental entities are the full legal proprietors of vital records and the information contained therein. As a result of this State authority, the collection of registration-based vital statistics at the national level, referred to as the U.S. National Vital Statistics System (NVSS), depends on a cooperative relationship between the States and the Federal government. This data collection, authorized by 42 U.S.C. 242k, has been carried out by NCHS since it was created in 1960.

NCHS assists in achieving the comparability needed for combining data from all States into national statistics, by conducting a training program for State and local vital statistics staff to assist in developing expertise in all aspects of vital registration and vital statistics. The training offered under this program includes courses for registration staff, statisticians, and coding specialists, all designed to bring about a high degree of uniformity and quality in the data provided by the States. This training program is authorized by 42 U.S.C. 242b, section 304(a).

NCHS notifies State and local vital registration officials, as well as Canadian counterparts, about upcoming training.

Individual candidates for training then submit an application form including name, address, occupation, and other relevant information.

In this revision, the application for the Vital Statistics

Training is being updated to capture additional logistical

information. The proposed changes include the addition of two

questions 1) to identify the training personnel as either State

or locally-based and 2) to determine if the registrant has

previously attended the training. And if so, when? Likewise, the

information listed for the NCHS contact person has been updated.

NCHS is requesting a three-year OMB clearance to collect the necessary information using these training application forms. The total estimated annualized burden hours are 30. There is no cost to respondents other than their time.

## Estimated Annualized Burden Hours

| Type of Respondent  | Form Name   | Number<br>of<br>Respondents | Number of<br>Responses<br>per<br>Respondent | Average<br>Burden per<br>Response<br>(in hours) |
|---|---|-----------------------------|---|---|
| State, Local Health department And vital health Employees | Annual Survey<br>Training<br>Needs                  | -                           | 1   | 15/60   |
| State, Local Health department And vital health Employees | NCHS Vital<br>Statistics<br>Training<br>Application | 60                          | 1   | 15/60   |

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Centers for Disease Control and Prevention

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